

# Risk Assessment – Manual handling

Date written: 22<sup>nd</sup> August 2020

Review date: August 2021

Hazards identified	Who's at risk	Existing risk controls	Risk rating	Likelihood rating	Additional controls required?
<b>Incorrect posture</b> - back strain or injury through carrying heavy loads incorrectly.	Users carrying.	<ul style="list-style-type: none"> <li>HSE and simplified guidance provided in HQ Safety folder on how to maintain good posture.</li> <li>Information has been brought up in recent executive committee meetings for cascade.</li> <li>Poster in the cleaning cupboard on correct method.</li> <li>Many of the adults involved in the group have received training through their occupations.</li> </ul>	3	2	<ul style="list-style-type: none"> <li></li> </ul>
<b>Heavy items</b> – injury through carrying excessively heavy items or foot injury if dropped	Users carrying.	<ul style="list-style-type: none"> <li>Equipment to be broken down into manageable chunks where possible.</li> <li>Use of teamwork to manage loads. In particular when loading and unloading from camps or moving equipment down from the balcony.</li> <li>Do not expect young people to carry equipment, regardless of how willing they are. If they do, ensure they do not exceed their limits.</li> <li>Storage of heavy items at an appropriate height in storage spaces e.g. do not store heavy items above head height without appropriate equipment to reach the height.</li> </ul>	3	2	<ul style="list-style-type: none"> <li>Investigate if any moving equipment needs to be acquired for use by the group.</li> <li>Check if regular users of the stores have manual handling training.</li> </ul>

Risk assessment written by Steven Osborn, Beaver Scout Leader & Executive committee member.