

## 5<sup>th</sup> TESTWOOD SCOUT COUNCIL Annual General Meeting

26<sup>th</sup> September 2025, 7pm  
Calmore Community Centre, Calmore Drive, Calmore, SO40 2ZZ

### MINUTES

#### 1. Introduction and welcome

The chair welcomed all trustees, leaders, parents, carers and young people to the meeting.

#### 2. Apologies for absence

Apologies for absence received in advance were read out; Kerie Wallace, Craig Challis, Sarah Challis, Kat Seddon and Scott Barton.

#### 3. Governance topics

- a. Approve the minutes of the previous Annual General Meeting

Minutes from the AGM held on the 23rd April 2024 approved by a show of hands.

- b. Adoption of constitution

Chair proposed the group continues to follow the Scouts model constitution, as found in Policy, organisation and rules chapter 5. Approved by a show of hands.

- c. Note the Group's financial year

Chair noted the group's financial year remains 1st January to 31st December.

- d. Approve appointed and community members of the Group Scout Council

Chair re-proposed that Scout Council be composed of all adult volunteers in the group, the Scout patrol leaders, Explorers with Cerberus, parents and carers of all Squirrels, Beavers, Cubs, Scouts and Explorers, the District Lead Volunteer, District Chair and local representatives to the town, district or county councils.

Approved by a show of hands.

- e. Agree the maximum number of members that may be appointed to the Trustee Board

The trustee board recommends that no more than 12 people are appointed and a minimum of 5 people.

- f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

The trustee board recommends an AGM quorum of 10 people. Approved by a show of hands.

#### 4. Review of the previous year

- a. The Group Lead Volunteer's review of Scouts during the past 12 months at 5<sup>th</sup> Testwood Scout Group

Steven Osborn presented his review of the year, as laid out in the booklet available to attendees in paper form or online through the group's website. He thanked all the adult volunteers for their hard work over the past year.

- b. The District Lead Volunteer's remarks

Kev Harmer (Lead volunteer) was in attendance and thanked all the adult volunteers and couldn't do any of it without them, noting the progress the group had made.

- c. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts

Steven Ball presented an overview of the Trustees's annual report and statement of accounts, available to attendees in paper form or online through the group's website.

The chair invited any questions from the floor- None received.

The chair thanked Steven and Sian for their efforts.

## **5. Making appointments**

- a. Confirm appointment of the Group Chair and Group Treasurer

Hayley Simes (Chair) and Steven Ball (Treasurer) will continue in their positions as from AGM 2024 these were nominated as three year appointments.

- b. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board

Scott Barton and Joshie Treen-Cooper appointed. Hayley Simes (Chair) thanked all trustees, and we will still be looking to recruit more appointed Trustees as well as co-opting people in the near future.

- c. Appoint the Independent Examiner

The Treasurer proposed we continue to use Sian Winter, District Treasurer and Chartered Public Finance Accountant, as our independent examiner.

This was seconded by Hayley Simes.

## **6. Closing remarks**

Meeting closed 7.30pm